

ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS



ELIZABETH SCHOOL DISTRICT C-1
634 S. Elbert St., P.O. Box 610
Elizabeth, Colorado 80107
Tel (303) 646-1836, Fax (303) 646-0337
www.elizabeth.k12.co.us
[twitter@esdk12](https://twitter.com/esdk12)
[facebook@esdk12](https://facebook.com/esdk12)

BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING FINAL March 11, 2013 (BUSINESS Meeting)

A Business Session Board meeting of the Elizabeth School District was held on Monday, March 11, 2013, at the Board Room, District Office.

1.0 CALL TO ORDER

President Williams called BOE Meeting to order at 7:01 pm.

2.0 ROLL CALL

The following BOE directors were present:

Director Dee Lindsey
Director Cindy Miller
Director Deb Spenceley
Director Chip Swan
Director Chuck Williams

Also present: Superintendent, Douglas Bissonette
Executive Administrative Assistant/Communication Specialist, Michele McCarron
Director of Finance, Ron Patera
Director of Human Resources, Kin Shuman

3.0 PLEDGE OF ALLEGIANCE

President Williams led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE

Congratulations to Jill Parker and the EMS TSA Team for these outstanding results at the competition:
Michael Brend and Tate Carriker placed 1st in Video Game Design.

James Sawyer placed 2nd in Electrical Applications

Gregory Stephenson and Reese Van Putten placed 2nd in Global Manufacturing

James Sawyer and Colin Darley placed 2nd in Integrated Autonomous Vehicle

Michael Brend, Gregory Stephenson and Colin Darley placed 4th in Technology Bowl

Congratulations to Jon Taylor and the following high school technology students for these results at the competition:

Ryan Fleury, Andrew Smith, and Dylan Wharton placed 1st in Video Game Design

Andrew Burry, Kyle Birks, Ryan Flurry, Pierce Hopkins, and Andrew Smith place 3rd in Web Master

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Kyle Birks, Ryan Fleury, Pierce Hopkins, Aiden Martinez, Andrew Smith, and Dylan Wharton place 3rd in On Demand Video

Natasha Breakall and Miranda Kilpatrick shared information about the Family, Career, Community, Leaders of America. This is a student lead organization which is all about students taking action and making a difference for families and communities by addressing important personal, work, and societal issues. FCCLA offers members the opportunity to expand their leadership potential and develop skills in planning, goal setting, problem solving, decision making, and interpersonal communication; necessary skills in the home and in the workplace. FCCLA is sponsoring a fund raising effort to halt hunger within the state of Colorado. They are hosting an official Dodgeball Tournament at EHS on Thursday, March 14, 2013. Donations will be accepted and given to the No Kid Hungry Organization whose mission is: *Saving lives of children one meal at a time.*

Melanie Darter, teacher at the Elizabeth High School and her eleven member Teacher Cadet Program were present at the board meeting sharing their passion to become future teachers. Inspired by their own teachers, family members, or just passion for kids, the cadets shared their desire to be educators and to make a difference in lives of kids and young adults. The Teacher Cadet Program, lead by Ms. Darter, is tied to college credit, these members are doing sophomore level college work and are required to do 50 hours of field experience. The cadets are getting their field experience at Singing Hills Elementary School, Running Creek Elementary School, Elizabeth Middle School, and Legacy Academy.

Trevin Billinger, Arien Mills, Alayna Kendig, and Laurie Schleckeway were acknowledged for the district newspaper Small Town Big News.

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the agenda as written.

Motion moved by Director Dee Lindsey

Motion seconded by Director Deb Spenceley

ROLL CALL:

Director Dee Lindsey - aye

Director Cindy Miller - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

Director Chuck Williams - aye

The motion carried 5-0

6.0 APPROVAL OF MINUTES

6.1 Motion to approve the minutes from February 25, 2013 as written.

Motion Moved by Director Deb Spenceley

Motion Seconded by Director Cindy Miller

ROLL CALL:

Director Dee Lindsey - aye

Director Cindy Miller - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

Director Chuck Williams - aye

The motion carried 5.0

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7.0 COMMUNICATIONS

7.1 DAC Feedback on District Unified Improvement Plan

DAC provided feedback to the board on the District Unified Improvement Plan (DUIP). DAC felt the DUIP reflects the needs of the district as well as meeting the needs of individual schools. DAC was pleased to see the long term goals and believed that the data driven process allows for accountability and results in a readable and useful UIP document.

7.2 Financial Update

District administration requested a recommended target for the general fund reserves for the year ending 2013-2014. Currently the state requires 3% for the TABOR emergency reserve, and district policy states 2%, which totals in dollars about \$910,000 for the current year. District administration recommends a target ending fund balance for the 2013-2014 fiscal year of \$1,800,000 which doubles the state and district mandates. Based on an estimated ending fund balance for this fiscal year of \$2,620,000, this is a spend down of approximately \$800,000 this upcoming year.

7.3 Human Resources Update

Kin Shuman, Director of Human Resources had several updates for the board. He announced the dates for the Teacher Job Fairs; March 22nd, March 23rd, April 4th, and April 5th. The district hired Heather Guthrie in a newly created position, as a social worker for the SPED Opportunity Program at the Elizabeth Middle School. The district is also very close to finalizing the hire for the new Early Childhood Director. Due to unexpected health issues for EMS Principal Steve Thiessen, Mrs. Apryl Parkerson has assumed the duties of Acting Principal and will remain in that role until Mr. Thiessen is able to return to his duties on a full-time basis.

7.4 The Superintendent Update

The Superintendent Douglas Bissonette had several announcements. Emma Michel, teacher at EHS received confirmation that three EHS students have been called by MTV; Chris Blanchard, Cat Schondel, and Evan Monteith. MTV will be filming the students at school next week for a sample episode. Elizabeth Middle School raised \$649.56 for the Leukemia and Lymphoma Society during the "Pennies for Patients" drive. The Safety Task Force continues to process through the various comments and data from the Parent and Staff Safety Surveys. Major themes and specific issues have been identified from the survey, and the next step is developing the final recommendations for action steps. Mr. Bissonette also announced a new text messaging system for simultaneous communications to school administration and first responders. He also indicated the school is working on a joint information system to address the criticality of communications and to develop a process of communications for incidents. SRP training and the Incident Command System training will be incorporated into the Elizabeth School District Summer Learning Academy for those new employees to the 2013-2014 school year.

7.5 Board of Education Report

Director Dee Lindsey participated with the Elizabeth Middle School and attended International Towne. He commended the teachers for the outstanding job they did in preparing the students, the students did a great job, and he thanked the PTCO for raising the funds to provide such an opportunity for the students. Director Deb Spenceley attended the EHS Musical Oklahoma. President Chuck Williams commented that the infrastructure assessment committee final report will be available soon. Director Swan attended Running Creek Kindergarten Informative night and has visited EMS. Director Cindy Miller has been actively participating in committee meetings including IAC, TAC, CAC, and DAC.

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7.6 Public Participation

The following addressed the board during public participation.

Frank Reeves, community member

Craig Blackham, teacher at EHS

Zac Sheppard, student at EHS

Kristen Breakall, parent of student at EHS

8.0 CONSENT AGENDA

8.1 Transfers/Changes

Raegn Wheeldon, Sped Para, RCE

Marcella Neff, Teacher, EHS

8.2 Terminations/Resignations

Preston Determan, Teacher, EHS

Ann Pidgeon, Teacher, EHS

Pam DeHart, Counselor, EMS

Matthew Yock, Teacher, EHS

Karl Schwartz, Teacher, EHS

Michael Petramala, Custodian

8.3 New Hires

Heather Guthrie, Social Worker, EMS

8.4 Substitutes

A motion to approve the consent agenda 8.1-8.4 as presented

Motion Moved by Director Cindy Miller

Motion Seconded by Director Deb Spenceley

ROLL CALL:

Director Dee Lindsey - aye

Director Cindy Miller - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

Director Chuck Williams - aye

The motion carried 5-0

9.0 ACTION ITEMS

9.1 Approval of Snow Days

Feb 25 and Feb 27 school closed

A motion to approve 9.1

Motion moved by Director Deb Spenceley

Motion seconded by Director Cindy Miller

ROLL CALL:

Director Dee Lindsey - aye

Director Cindy Miller - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

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Director Chuck Williams - aye
The motion carried 5-0

9.2 Settlement of Agreement

A motion to approve 9.2 to have superintendent continue settlement negotiations.

Motion moved by Director Dee Lindsey
Motion seconded by Director Cindy Miller

ROLL CALL:
Director Dee Lindsey - aye
Director Cindy Miller - aye
Director Deb Spenceley - aye
Director Chip Swan - aye
Director Chuck Williams - aye
The motion carried 5-0

9.3 Policy Process

A motion to approve 9.3 Policy Process

Motion moved by Director Chip Swan
Motion seconded by Director Dee Lindsey

ROLL CALL:
Director Dee Lindsey - aye
Director Cindy Miller - aye
Director Deb Spenceley - aye
Director Chip Swan - aye
Director Chuck Williams - aye
The motion carried 5-0

10.0 DISCUSSION ITEMS

10.1 EHS Schedule

Dr. Greg Wieman recommended to the BOE not to make a decision regarding any changes to EHS schedule. This will provide time to explore different options and alternatives that best fit EHS.

10.2 Consideration of Bond and or Mill Levy

The board of education announced that it is considering putting a question on the ballot in November for a bond and or mill levy override. The board is ramping up their research on what it would take in terms of resources, engaging supporters, listening and learning from key constituents. The board will be taking these next few months to answer these questions.

10.3 Interim Assessments and MAP Testing

The board of education requested that Director of Learning Services Andrea Duran investigate other options and update the board at the next BOE Meeting.

10.4 DAC Survey Questions

The Annual Parent Survey will go live on March 18 and is open through April 25, 2013.

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10.5 BOE Blog

The latest topics posted to the BOE Blog included:

Year of the Student

EHS Schedule Change

CASB Winter Legislative Conference

Advertising in the District Paper

10.6 BOE Self-Assessment

President Chuck Williams shared an evaluation checklist on BOE meeting effectiveness.

11.0 BOARD PLANNING

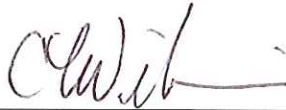
The next BOE Meeting and Greet is scheduled for March 12, 2013.

The next board meeting is scheduled for April 8, 2013.

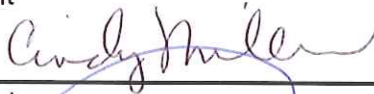
12.0 ADJOURNMENT

The board meeting adjourned at 9:51 pm.

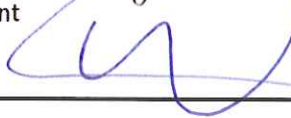
Respectfully Submitted,



Charles Williams, President



Cindy Miller, Vice President



Chip Swan, Secretary

Dee Lindsey, Treasurer



Deb Spenceley, Assistant Secretary/Treasurer

Recorded by: Michele McCarron