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DISTRICT C-1 - RECORD OF PROCEEDINGS

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**BOARD OF EDUCATION
BOARD ROOM, DISTRICT OFFICE
MINUTES OF MEETING
AUGUST 27, 2012 (WORKING SESSION)**

A Working Session Board meeting of the Elizabeth School District was held on Monday, August 27, 2012, at the Board Room, District Office.

1.0 CALL TO ORDER

President Williams called the Working Session BOE Meeting to order at 7:03 pm.

2.0 ROLL CALL

The following BOE directors were present:

Director Dee Lindsey
Director Cindy Miller
Director Deb Spenceley
Director Chip Swan
Director Chuck Williams

Also present: Superintendent, Douglas Bissonette
Exec. Admin Assistant/Comm. Spec., Michele McCarron
Director of HR, Kellie Lanphere

3.0 PLEDGE OF ALLEGIANCE

President Williams led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE

No education showcase.

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion to add to Discussion BOE Social.

Motion Moved by Director Swan
Motion Seconded by Director Lindsey

ROLL CALL:

Director Lindsey - aye
Director Miller - aye
Director Spenceley - aye
Director Swan - aye
Director Williams - aye
The motion carried 5-0

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ty Recreation to after Approval of Minutes.

Motion Moved by Director Swan
Motion Seconded by Director Lindsey

ROLL CALL:
Director Lindsey - aye
Director Miller - aye
Director Spenceley - aye
Director Swan - aye
Director Williams - aye
The motion carried 5-0

6.0 APPROVAL OF MINUTES

6.1 A motion to approve the minutes from August 13, 2012

Motion Moved by Director Lindsey
Motion Seconded by Director Spenceley

ROLL CALL:
Director Lindsey - aye
Director Miller - aye
Director Spenceley - aye
Director Swan - aye
Director Williams - aye
The motion carried 5-0

7.0 COMMUNICATIONS

7.1 Personnel Update

Kellie Lanphere, HR Director presented statistical data regarding the employee turnover. The board reviewed turnover rates from CDE for last three years which were 25%, 19%, 20%. Over the past ten years turnover has been in the range of 20-25%. Biggest reason is salary. Ms. Lanphere also indicated that we are getting good responses to open positions. Appletrack (the background posting system) is working well. We are posting positions on the district website and the CASE website.

7.2 TCAP Update

Superintendent, Douglas Bissonette, presented the School Performance Framework. Both Frontier and EHS exceeded 80%. The high schools shown improvement in several areas but in particular have improved in growth. Mr. Bissonette also mentioned that the middle school, elementary school, and charter school, are not what we expected. A number of scores dropped in writing and so did the scores at the state level.

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8.0 CONSENT AGENDA

Human Resource Director, Kellie Lanphere provided to the BOE the list of new hires/re-hires, terminations/resignations/non-renewals, and transfers/changes.

8.1 Terminations/Resignations/Non-Renewals

8.1A Rachel Samson, Classroom Para, SHE

8.2B Kellie Lanphere, HR Director, Admin

8.2 Transfers/Changes

8.2A Kailee Blane, 5th, RCE

8.3 New Hires/Re-hires

8.3A Marie Okamoto, 4th, RCE

8.3B Sarah Coombs, Playground Supervisor, SHE

8.3C Lauren Smith, PE, RCE

8.3D Nicole Pedrick, Classroom Para, SHE

8.3E Amanda Roberts, Sped, SHE

A motion to approve the consent agenda, as presented.

Motion Moved by Director Swan

Motion Seconded by Director Lindsey

ROLL CALL:

Director Lindsey - aye

Director Miller - aye

Director Spencely - aye

Director Swan - aye

Director Williams - aye

The motion carried 5-0

9.0 ACTION ITEMS

No action items.

10.0 DISCUSSION ITEMS

10.1 Community Recreation

Paul Davey, owner of Stayin' Fit and Lovin' it, discussed with Elizabeth School Board a grant application he was pursuing along with Elizabeth Parks and Recreation for a new private/public facility in the town of Elizabeth that would include a community swimming pool.

10.2 Infrastructure Assessment Committee (IAC)

Director Charles Williams reported that we received a good response for the infrastructure Assessment Committee. Mr. Williams is sending a questionnaire out to all respondents with a deadline to complete the questionnaire by Sept. 4th. The BOE members anticipate a final decision of the committee members by the next Regular Board Meeting.



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Director Chip Swan suggested a BOE Social for residents of Elizabeth to meet and greet the BOE members. The BOE Social will take place ½ before the BOE meeting on September 24th.

11.0 BOARD PLANNING

The BOE members reviewed the planning worksheet and the follow up status sheet.

12.0 EXECUTIVE SESSION

A request was made by President Williams, to go into Executive Session to conference with an attorney to receive legal advice on specific legal questions, under C.R.S. 24-6-402 (4) (b).

Motion Moved by Director Miller

Motion Seconded by Director Spenceley

ROLL CALL:

Director Lindsey - aye

Director Miller - aye

Director Spenceley - aye

Director Swan - aye

Director Williams - aye

The motion carried 5-0

The Board entered Executive Session at 9:08 pm.

The Executive Session was adjourned at 9:32 pm.

13.0 ADJOURNMENT

The board meeting adjourned at 9:33 pm.

Respectfully Submitted,

Charles Williams, President

Cindy Miller, Vice President

Chip Swan, Secretary

Dee Lindsey, Treasurer

Deb Spenceley, Assistant Secretary/Treasurer

Recorded by: Michele McCarron