

ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS



ELIZABETH SCHOOL DISTRICT C-1
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BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING APPROVED December 10, 2012 (BUSINESS Meeting)

A Business Session Board meeting of the Elizabeth School District was held on Monday, December 10, 2012, at the Board Room, District Office.

1.0 CALL TO ORDER

President Williams called BOE Meeting to order at 7:00 pm.

2.0 ROLL CALL

The following BOE directors were present:

Director Dee Lindsey
Director Deb Spenceley
Director Chip Swan
Director Chuck Williams

Director Cindy Miller was not present.

Also present: Superintendent, Douglas Bissonette
Executive Administrative Assistant/Communication Specialist, Michele McCarron
Director of Finance, Ron Patera

3.0 PLEDGE OF ALLEGIANCE

President Williams led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE

Amanda Engelke, sophomore from Frontier High School opened her own chocolate factory to honor her great, great, grandmother. Amanda's great great grandmother owned a chocolate factory in Germany which was destroyed in the war. To honor her heritage Amanda opened her own factory called Engelke Chocolates. She sells her chocolates at Farmers Market, Fundraisers, and Craft Shows. Frontier High School has incorporated business planning into Amanda's curriculum.

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the agenda as written.

Motion moved by Director Dee Lindsey

Motion seconded by Director Deb Spenceley

ROLL CALL:

Director Lindsey - aye
Director Spenceley - aye
Director Swan - aye

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Director Williams - aye
The motion carried 4-0

6.0 APPROVAL OF MINUTES

6.1 Motion to approve the minutes from November 12, 2012 as written.

Motion Moved by Director Spenceley
Motion Seconded by Director Swan

ROLL CALL:
Director Lindsey - aye
Director Spenceley – aye
Director Swan - aye
Director Williams - aye
The motion carried 4-0

6.2 Motion to approve the minutes from November 28, 2012 BOE Retreat as written.

Motion Moved by Director Lindsey
Motion Seconded by Director Spenceley

ROLL CALL:
Director Lindsey - aye
Director Spenceley – aye
Director Swan - aye
Director Williams - aye
The motion carried 4-0

7.0 COMMUNICATIONS

7.1 DAC Calendar

The DAC Calendar and Agenda topics for January-May 2013 were shared by the DAC chair, Rebekah Anderson, and co-chair, Catherine Reiber. DAC shared their interest in learning more about the Common Core and EHS preparedness. DAC will be conducting the parent survey again this spring. They are looking for more collaboration with SAC specifically to help promote the survey.

7.2 Chief Financial Officer Report

Director, Ron Patera provided the financial report to the Board. Cash on hand is \$4,601,679.52. As of the end of October we are 33% of the way through the fiscal year. Revenues collected are 26.18% as a percentage of the general fund budget, expenditures are at 32.22%.

7.3 Superintendent Update

Superintendent, Douglas Bissonette, announced the schools spelling bee winners. The top three winners from each school will participate in the District Spelling Bee on January 15th. The Denver Area School Superintendents Council, DASSC, held a series of meetings with Senator Johnson regarding school finance legislation. These meetings are an opportunity for superintendents and for school board members to hear the Senator's proposal and to provide feedback. Mr. Bissonette shared with the board the Annual Class Size Report. The average class size is calculated based on the actual number of students in a classroom with a teacher. The student/teacher ratio uses the total number of students in the school compared to the total number of licensed teachers who provide instruction to students. Mr. Bissonette also announced the following upcoming events.

- EMS Orchestra Concert, Elizabeth Middle School Performers, December 18, 7 pm at EMS

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- Nutcracker Dance Performance, by Turning Point Dance Studio, 8:30 am at RCE. Several Elizabeth School students from RCE, SHE, EMS, and EHS will be performing.

7.4 BOE Update

The board members shared their experience and key learnings from the CASB Convention. The superintendent and all the board members again reiterated the value of information exchange with our student leaders that represented Elizabeth Schools at the convention. Director Deb Spenceley attended the EHS Student Council Meeting and commented on what a great job the council is doing for their school and our community. Director Spenceley will also be attending the Chamber of Commerce business luncheon. The board members are coordinating a BOE Meet and Greet to hear from our community members on what's on their mind as it relates to Elizabeth Schools.

7.5 Public Participation

No public participation

8.0 CONSENT AGENDA

8.1 New Hires

Loriann Graham, Busdriver

Betina Buckingham, Busdriver

8.2 Transfers/Changes

Heidi Wilkinson, SPED Teachers

8.3 Sponsors for Middle School

8.4 Substitutes

8.5 Acceptance of 2011-2012 Independent Financial Audit

A motion to approve the consent agenda, 8.1-8.5 as presented

Motion Moved by Director Spenceley

Motion Seconded by Director Lindsey

ROLL CALL:

Director Lindsey – aye

Director Spenceley – aye

Director Swan - aye

Director Williams - aye

The motion carried 4-0

9.0 ACTION ITEMS

A motion was made to approve 9.1 District Calendar for 2013-2014.

Motion moved by Director Lindsey

Motion seconded by Director Spenceley

ROLL CALL:

Director Lindsey – aye

Director Spenceley – aye

Director Swan - aye

Director Williams - aye

The motion carried 4-0

A motion was made to approve 9.2 FHS Calendar for 2013-2014

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Motion moved by Director Spenceley
Motion seconded by Director Swan

ROLL CALL:

Director Lindsey – aye
Director Spenceley – aye
Director Swan - aye
Director Williams - aye
The motion carried 4-0

A motion was made to approve 9.3 Certified Mill Levy

Motion moved by Director Swan
Motion seconded by Director Spenceley

ROLL CALL:

Director Lindsey – aye
Director Spenceley – aye
Director Swan - aye
Director Williams - aye
The motion carried 4-0

A motion was made to approve 9.4 EHS Internship Proposal

Motion moved by Director Spenceley
Motion seconded by Director Swan

ROLL CALL:

Director Lindsey – aye
Director Spenceley – aye
Director Swan - aye
Director Williams - aye
The motion carried 4-0

10.0 DISCUSSION ITEMS

10.1 Legislature Visit to Schools

Director Swan is coordinating a visit to our schools by our state and county legislative representatives.

10.2 BOE Retreat/CASB follow up

BOE Blog – A forum/open online board meeting, first phase targeted for January 14, 2013.

11.0 BOARD PLANNING


The BOE discussed agenda topics for next board meeting in January.

12.0 ADJOURNMENT

The board meeting adjourned at 9:46 pm.


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Respectfully Submitted,

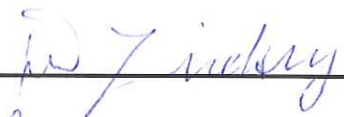
 01/14/2013

Charles Williams, President

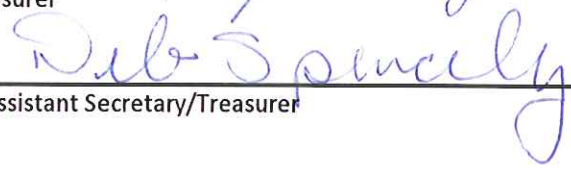
Cindy Miller, Vice President

 1/14/13

Chip Swan, Secretary

 1/14/13

Dee Lindsey, Treasurer

 1/14/13

Deb Spenceley, Assistant Secretary/Treasurer

Recorded by: Michele McCarron

APPROVED